

March 2019 Board Meeting Minutes

Date: March 11, 2019

Location: Andy's Office

Attendees: Amara, Kelly, Andy, Andrew, Haldy, Mike

On the Phone: Joanne

Agenda:

1. Review Action Items
 2. Committee Reports
 3. Individual Member Reports
 4. Program Director Report
 - a. Pick riders who get travel vouchers for GP
 - b. GP schedule/reg, Freds schedule
 - c. Host housing email
 - d. Food truck coordination
 - e. Race night managers/other contractors
 - f. Auction - program details and procurement
 - g. Merch (more stickers)
 5. Reserved numbers
 6. Bike storage
 7. Bookkeeping needs for 2020
 8. Volunteer expectations for comped race entry
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Minutes:

Review of last month's action items:

<u>Item</u>	<u>Name(s)</u>	<u>Date</u>	<u>Item</u>	<u>Done</u>
Find Auction Items	Everybody		Find Auction Items	ongoing
Get ready for ODP	Amara		Get ready for ODP	Yes
Figure out upgrade clinic curriculum	Andrew		Figure out upgrade clinic curriculum	Yes
Get tires for ebike	Andy		Get tires for ebike	Have them, not on
Figure out jr panel	Amara		Figure out jr panel	Yes

Work out how jr budget can support travelling to other ODPs	Finance com		Work out how jr budget can support travelling to other ODPs	Sort of
Post facebook event velodrome cleanup and bike maintenance	Andy		Post facebook event velodrome cleanup and bike maintenance	Yes
Set velodrome planning meeting	Andy		Set velodrome planning meeting	No
Finalize/post race book	Race com	done	Finalize/post race book	Yes

Committee Reports:

Finance Com:

Made jr program budget separate from development – differentiate between jr team and development. Travel grants out of dev, not team. Jr pays for Amara, other coaches, Burnaby travel expenses, etc. schools out for summer to jr

Cleaning stuff up, haven't specifically set out budget for ODP. If someone wants a grant, application. (make presentation for board?)

Race Com:

Race book is done – only fixing little things

Dev Com:

Upgrade clinic curriculum: beginner night plus more (keirin, points, scratch), talk about race, how to improve in that race, actually race with instructors. Bumping drills and standing starts in beginning. (3 points from 4 to 3, upgrade from 5 to 4). Need to get instructors signed up, Madison and womens leaders.

Sponsor Com:

Ordered leaders jerseys

Working on Madison jerseys

Need to do food truck coordination (email/call previous people)

Not do rotating featured wine unless maybe for big event with special connections.

Individual Member Reports:

Andy:

2020 should plan to find someone who is trained as accountant/bookkeeper or really wants to and can become able. Is very time consuming. If cannot find, may have to pay someone.

Board volunteer expectations for comped race entry: 1 class=2 race entries, normal has been 4hrs=1 race entry in the past. Talk next month.

Program Director Report:

GP schedule:

same schedule except 3s w/ masters

If break record (\$100), ride again at night, would get another \$200 if rebroken, show fans.

Optional, athletes don't have to if they don't want to

Leave TT spot in one of the night sessions

Rider meeting Thursday? Would have to pay official

Fred's schedule – figure out before next meeting:

Change to int omnium Friday, scratch and madison for masters (maybe keirin – masters split 2 groups, scored separately in age groups race 35-49, 50+), elite start w/ madison Saturday Sat morning tt, keirins and points Saturday evening

Host housing email: Joanne is in charge

Race night managers, other contractors:

Next meeting: choose race night managers

EMTs have the schedule

Merch:

More stickers

Rerun black shirts and hoodies

Get someone to be in charge of ordering stuff - Brynn

Auction stuff:

We need things (cool things)

Have set up jr panel, will use that unless Adrian can speak

Slideshow already set up

Jrs have 10 baseball cards of themselves, if adult gets card, gives \$100 (collect them all) have back ups if more people want certain juniors

Joe Spranger track stand item - \$1 per person per minute – able to opt out – round up

Open doors 15 minutes earlier

Women's feature night: if 15 people come, every woman who enters 1/2 off on next race entry

Reserved numbers: same as last year, \$10

Other:

Travel for GP: comped entry for everyone who entered –

Selection was prioritized by distance, if they're first time racer here, then elite, jr, master results

Next year have to be over 500 miles away to apply

Separate from USAC for registration (google drive)

Bike storage - \$100 a spot, available starting April

Install key box to get into building and gate

Track repair stuff will go into april : (

Action Items:

<u>Item</u>	<u>Name(s)</u>	<u>Date</u>
Find Auction Items	Everybody	

Set velodrome planning meeting	Andy	
Talk to star rentals for track cleanup	Andy	
Make application form for development grants	Dev com	
Get class emails worked out	Amara and Kelly	
Move SurveyMonkey class survey to google forms	Amara	
Email and facebook blast events	Amara or Andy	
Talk to second ascent for sponsor	Andy	
Ask Nolan to do food trucks	Andy	
Set up Joanne handling host housing	Amara	
Publicize reserving numbers	Amara	
Change codes on bike box	Amara	
Ask cross people to pay rental fee on bike box during months they use it	Andy	
Email people who got travel grant for GP	Amara	
Be active on slack/help Amara	Everybody	